



Essential Criteria	Evidence	Desirable Criteria	Evidence
<p><b>KNOWLEDGE &amp; UNDERSTANDING</b></p> <p>Knowledge of basic site maintenance and good practices in building services e. g. heating, plumbing, carpentry, electrical etc.</p> <p>Ability to understand and apply practices relating to Health &amp; Safety, manual handling, COSHH, asbestos, legionella, fire and building regulations.</p> <p>Ability to operate and understand electrical/mechanical systems</p> <p>Able to complete relevant paperwork</p>	<p>Application form and selection process</p>	<p>Specific trade skills such as plumbing, carpentry or electricians would be a significant advantage</p> <p>Ability and willingness to use a computer</p>	<p>Application form and selection process</p> <p>Application form and selection process</p>
<p><b>PERSONAL COMPETENCIES AND QUALITIES</b></p> <p>Diplomatic and confident</p> <p>Pleasant, flexible approach to meet daily demands of the role</p> <p>Self-motivated and ability to use initiative to ensure tasks are completed</p> <p>Genuine passion and a belief in the potential of every pupil</p> <p>Proactive, adaptable and able to take ownership of tasks and work with minimal supervision</p> <p>Punctual, hardworking and committed</p> <p>Excellent time management, flexible, highly organised and able to multi-task and prioritise own work and that of others to meet deadlines</p> <p>Helpful, approachable and positive nature and ability to follow instructions and stay calm and diplomatic under pressure</p>	<p>Application form and selection process</p>	<p>Sense of humour</p> <p>Understanding of school and trust staff roles and responsibilities and your own position with regard to these</p>	<p>Selection process</p> <p>Application form and selection process</p>

Essential Criteria	Evidence	Desirable Criteria	Evidence
<p><b>PERSONAL COMPETENCIES AND QUALITIES Contin.</b></p> <p>Keen to learn and further develop own skills</p> <p>Exercises sound judgment, especially relating to confidentiality and discretion</p> <p>Excellent interpersonal skills with children and adults</p> <p>Able to receive and act upon constructive criticism</p> <p>Support all aspects of school life</p> <p>Ability to speak with confidence and accuracy, using accurate sentence structures and vocabulary.</p> <p>Ability to choose the right kind of vocabulary for the situation in hand without a great deal of hesitation.</p> <p>Ability to tailor your approach to each conversation to be appropriate to the customer, responding clearly with fine shades of meaning, even in complex situations.</p>	<p>Application form and selection process</p>		
<p><b>QUALIFICATIONS/TRAINING</b></p> <p>Training in site maintenance and good practices in building services e. g. heating, plumbing, carpentry, electrical etc.</p> <p>Right to work in the UK</p>	<p>Application form Certificates</p> <p>Application form Certificates</p>	<p>Certificated training in site maintenance and good practices in building services e. g. heating, plumbing, carpentry, electrical etc.</p> <p>First Aid</p> <p>English and Maths GCSE</p> <p>Health and Safety</p>	<p>Application form Certificates</p> <p>Application form Certificates</p> <p>Application form Certificates</p>

<p><b>OTHER ESSENTIAL CONDITIONS</b></p> <p>Satisfactory Enhanced DBS Check</p> <p>Satisfactory References</p> <p>Pre-employment Health- Check</p> <p>Ability to meet the Code of Practice on English language requirement</p>	<p>DBS Check Report</p> <p>References</p> <p>Health Check Report</p> <p>Application form and selection process</p>		
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